The Partnering Agreement of CEE 474/574 – Fall 2008

1. We, the faculty and students of CEE 474/574 at SDSM&T in Rapid City, SD, are committed to the positive use of partnership throughout the term of this course. We believe that through PARTNERING we will be able to provide a productive learning environment while satisfying our common or complimentary goals.

2. We are committed to open communications, joint problem solving and teamwork to achieve the following goals:

a. Homework will reflect the contents and complexity of the tests over the same subjects.

b. The course will expand the students knowledge and skills, with particular focus on project scheduling, through the use of Microsoft Project, and cost estimating.

c. The whole spectrum of the duties and responsibilities of project managers will be covered.

d. No homework will be assigned the week before October 25th due to the FE exam.

e. The course content will be augmented with guest speakers from industry who are experts in their field.

f. Different viewpoints on project management will be taught, whether design, construction or governmental.

g. Project management from concept, through design, to construction completion will be touched.

3. The commitment of the students and faculty to academic excellence are reflected in their joint goals for grading, testing, and conduct through their concurrence on these amendments to the course syllabus:

a. Grade distribution: Test 30%; Homework 30%; Attendance 10%; Term Project 25%; Discretionary 5%

b. Homework will be turned in by 4:00 pm of the due date in the course homework box in the CEE office. Late homework will be reduced 20% per school day, unless prior permission from instructor is received. No homework will be accepted after three days late. All homework returned prior to test.

c. A current grade sheet will be maintained on the course website in an Excel spreadsheet with only the students ID numbers. Test will be handed back individually in class with test grade not readily visible.

d. There will be three tests, each test covering the major subject areas of safety; scheduling, and costs. No tests on Mondays. No exams on Wednesday before Thanksgiving.

e. Team Homework: Optional, three people maximum. No difference in grading.

f. The semester project will be done in groups of 3 to 4. The interviews with practicing project managers will be held during the month of November. Two class days, in compensation for time spent at the field trip, will be made available during November to allow interviews during the school day. Grading for the semester project will be based on the following:

<table>
<thead>
<tr>
<th>Responses to required questions</th>
<th>50%</th>
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<tbody>
<tr>
<td>Appeal of oral presentations</td>
<td>20%</td>
</tr>
<tr>
<td>Appeal of written report</td>
<td>20%</td>
</tr>
<tr>
<td>Group discretion (360° review)</td>
<td>10%</td>
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A list of required subject matter to discussed with the practicing project managers will be provided. All items will need to be discussed, though all the items may not be relevant to that particular project manager. Instructor will assign people to teams.