

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

In order to remain eligible for Federal and many Non-Federal Student Aid Programs, students must maintain Satisfactory Academic Progress toward the completion of their degree at the School of Mines. You have been notified that you have been placed on Financial Aid Suspension; therefore you are particularly ineligible for Federal Student Aid. However, you have the option to appeal your suspension.

INSTRUCTIONS FOR YOUR APPEAL

To appeal your Financial Aid Suspension, complete this form and return it and supporting documentation to the Financial Aid Office by the deadline dates stated at <http://sdmines.sdsmt.edu/finaid/SAP.fed.aid>. Appeals submitted after the deadline dates will be reviewed by the end of the first week of classes each semester, or as soon as possible after the submission of your appeal, whichever is later. If you are on Academic Suspension, you must appeal that suspension before your appeal for Financial Aid Suspension will be reviewed.

Your appeal must address extenuating circumstances beyond your control that affected your academic progress, such as a serious illness or injury that occurred during the time that you lost eligibility that can be documented by your doctor or the death of an immediate family member which resulted in you being gone from school for an extended period of time (i.e. two or more weeks). Appeals are reviewed on a case-by-case basis with no guarantee of approval; therefore, each appeal is evaluated on its own merits or lack thereof. (Students who are appealing the suspension of eligibility due to exceeding the 150% maximum attempted credit hour limit must address in their appeal issues that may include, but are not limited to, changing degree programs, changing careers or returning to school for another degree.) The Financial Aid Appeal Committee will review both your academic history and the basis for your appeal. You will be informed by phone and in writing of its decision.

SUBMISSION OF THIS FORM DOES NOT GUARANTEE AID REINSTATEMENT.

NAME _____ Student ID# _____

ADDRESS _____ PHONE # _____

CITY/STATE/ZIP _____

EXPECTED GRAD DATE _____ DEGREE/MAJOR _____

E-mail Address _____

Is this your first time to appeal Financial Aid Suspension at SDSM&T? _____ Yes _____ No
If No, how many times have you had to appeal before? _____

Using a separate sheet of paper, you must clearly explain what caused you to not meet the minimum Satisfactory Academic Progress Standards. **Also, in clear and concise terms, submit an academic plan (what are you going to do differently) which you will follow to ensure academic success plus a listing of the classes you will be taking by term until degree completion. This written plan must be reviewed, signed and dated by your advisor (if your advisor is not available, you must meet with some else in your department).**

The information that is provided with this appeal is true and accurate to the best of my knowledge.

Signature _____ Date _____

<u>Committee decision:</u>	Approve	Deny	Comments:
Dr. Patricia Mahon (Chair)	_____	_____	
Julie Dahl	_____	_____	
Dr. Brian Hemmelman	_____	_____	
David Martin	_____	_____	
Matthew Schulte - Student Rep	_____	_____	