Department:  CEE

Department Head:  Henry Mott

Department Location Building name and Room No:  CM 118

Department Telephone No:  605-394-2439

Number of Positions to be filled:  10

Average number of hours per week each student would be expected to work:  10

Specific qualifications or experience (i.e. Computer Science majors):

Need CEE students who have completed CEE117, CEE206 & CEE316. Any CEE Student sophomore and above would be considered if they are interested in grading for a class they've taken.

Specific duties:

One to two positions will assist CEE secretary with variety of administrative tasks (typing, filing, copying, answer phone.) One to two positions will work with our Technician on various projects.