Department: Office of Research Affairs & Graduate Education

Department Head: Jeanette Nilson

Department Location Building name and Room No: Mineral Industries 235

Department Telephone No: 605-394-1206

Number of Positions to be filled: 1

Average number of hours per week each student would be expected to work: 6-10

Specific qualifications or experience (i.e. Computer Science majors):
None required

Specific duties:
Miscellaneous office. Some campus errands, filing, data entry, answering the telephone, etc.